AHS March 2, 2024

**Special Board Meeting.** Held at 9am – 9:37 am

 **Present:**  Paul Stack, Destiny Case, Tracy DeMatteo, Daryl Mulwane, Al Prentice, Melanie Mueller.

**AHS Meeting.**

**Present:** Paul Stack, Melanie Hager Mueller, Tracy DeMatteo, Destiny Case, Alton Prentice. Excused: Daryl Mulwane, Sheila Mulwane Guests: Jay Hager, Maryann Palmetier, Fran Briggs, Alexandria Brett, Jeremiah Santiago, Emma Mueller.

**Called to order** 10:07 am by President Paul Stack

**Matter of Importance:** Due to personal family matters, Daryl & Sheila Mulwane entered their resignations. We wish them the best of everything.

Afton P.O. Box – P.O. Box key holders for Afton Historical Society reconsidered due to resignations. Mel. Hager made motion President Paul Stack and Curator Destiny Case have the two post office keys. All previous access persons removed. Maryann Palmetier 2nd. All Agreed.

Bank Safe Deposit Box – Allowable Board Members to access the Safe Deposit Box held at NBT Bank reconsidered due to resignations. Al Prentice made motion to remove Daryl Mulwane off Bank Box. Jeremiah 2nd. Mel. Hager made motion President Paul Stack and Treasurer Angelina Mueller be the two with access to the Safe Deposit Box. All Previous names to be removed. Maryann Palmetier 2nd. All Agreed.

NBT Signers / Checking Account – Reconsidered due to resignations. Maryann Palmetier made motion that Secretary Tracy DeMatteo and Treasurer Angelina Mueller be the two signers for NBT accounts and business. All previous names to be removed. Alton Prentice 2nd. All Agreed.

**Announcements**:

Mel. made a motion for membership nominations and voting of replacements for resignations. Tracy 2nd. All Agreed.

To fill vacancies, vote among membership was held.

 To fill term and Treasurer position – Angelina Mueller. Unanimous.

To fill term of Board Member – MaryAnn Palmetier – Unanimous.

Board Members and Officers are:

1. Paul Stack 1/2024 – 12/2026 President
2. Melanie Hager Mueller 1/2024 – 12/2026 V. President
3. Destiny Case 1/2023 – 12/2025 Curator
4. Tracy DeMatteo 1/2022 – 12/2024 Secretary
5. Angelina Mueller 1/2022 – 12/2024 Treasurer
6. Maryann Palmetier 1/2022 – 12/2024
7. Alton Prentice 1/2023 – 12/2025

**Secretary’s Report:**

* Secretary read minutes of Feb. 7, 2024 Meeting. Motion to accept by Al Prentice, 2nd by Paul Stack. Accepted.

**Treasurers Report.**

* No treasurers report at this time.
* No 2024 Budget at this time
* Daryl will meet with Tracy and Paul on Wednesday’s work day to return Treasurer’s papers and other items.

**Curator Report:**

* Deep cleaning has begun,
* Empty display filled with Record Players and musical items.
* Making all displays more handicapped accessible has begun.
* Items and displays have been re-arranged to allow heat from three registers that were blocked off to enter the house better.
* Plans to create a Community Research Room, Office, and Curator Work Room are in the works.

**Visitors to the Museum -** None

**Donations to the Museum:**

* Diamond Plate for Handicap Ramp & Vacuum by Al Prentice.
* Wendy Caldiero brought items into donate.

**Repairs / Work**

* Inventory will always continue.
* Pressure washing, Cracks in foundation, Scrape and paint back section of museum house – spring.

**Old Business**

* Calendars need to be more advertised for 2024 calendars. Place on website and additional other locations
* More research to determine next years calendar. – Ideas, Pricing, Order minimums, internet prices, Non-profit mailing costs, Size changes (pocket size), member input.
* Mel., Destiny, and Tracy working on Grants.
* Mel will contact Tina and Dale Utter regarding rededication of Jericho and other items of interest.
* Memorial Day. Daron Schultz is in charge of this years planning. Events Committee will look into planning our Memorial Day / Opening Day.
* Tracy will look into costs of publicizing events in the papers.

**New Business**

* Chamber of Commerce dues of $25 were paid by Secretary Tracy DeMatteo from personal funds. Paul made motion to reimburse Tracy, 2nd Fran Briggs. Passed.
* Look into costs of producing newsletters to membership more often
* Sign on porch states “Afton Museum” which we actually, by law, are not a ‘museum’. Needs to change to “Afton Historical Society.” Evan Schultz has been approached to see if he would create a new sign. Waiting answer.
* Membership suggested a group photo of current board members for the website. All Agreed.
* Membership suggested camera security to be included in security system. Mel proposed the Buildings and Grounds Committee should look into the options.
* Fran suggested list of contact #’s on the door for travelers for tours. All Agreed.
* Paul stated By-laws and Constitution need updating. Paul made a motion to create By-laws/Constitution Committee made of Maryann, Tracy, Mel, Destiny, & Al. 2nd Alex Brett. All Agreed.
* Contact new Librarian and introduce ourselves.
* Curator will review insurance policy. Make updates if necessary.
* Proposed by Angelina Mueller that AHS support Seniors who need community service hours. Paul suggested possible spring cleanup outside to start. All Agreed.
* Contents of NBT Safe Deposit Box need to be documented and updated. President Paul Stack will complete this task with Angelina Mueller. Then the list should be updated yearly, and any time anything is added or removed. All Agreed.
* Alex Brett suggested the AHS work with ACS regarding their current Vietnam stuff students are working on. All Agreed. Email will be sent to ACS.

**Committee Reports:**

**Social Media Committee (Tracy, Mel, Paul**) –

* New Facebook for the Afton Historical Society has been created.
* Website has been updated. Looking for old copies of newsletters to add to the website.
* Place the items the AHS has for sale on the website next.

**Events Committee (Destiny, Maryann, Alex, Jeremiah, Al) –**

* Mel made motion to have Destiny, Maryann, Alex Brett, Jeremiah, and Al as the Events Committee. 2nd Fran Briggs. All Agreed.

**Ways and Means Committee** –

* renamed “Events Committee” as membership understands this better.

**Membership Committee (Tracy, Maryann, Jeremiah)** –

* Due to resignations, Fran made motion to nominate Maryann and Jeremiah to fill two empty spots, 2nd Paul. All Agreed.

**Building and Grounds Committee (Destiny, Al, Paul) .**

* Handicapped Ramp diamond plate end has been installed
* Building and Grounds Committee will look into grounds upkeep and check prices for coming year.
* Back Yard Stairs - will get plans made so donations can be requested towards repairs.

**Membership vote held to create a Financial Committee**:

* Alexandrea Brett, Jeremiah Santiago, Angelina Mueller, Mel. Mueller (advisor). Vote Unanimous.

**Nominating Committee ( Mel, Tracy, Paul, Maryannl) –**

* Fran made motion to have Maryann fill the vacancy of Nominating committee left open by Sheila. 2nd Tracy. All Agreed.

**Guests:**

* Alexandrea Brett spoke and stated she had brought a box of books and other items with her that had been given to her by Wendy and Sheila with instruction for Alexandrea to sell on ebay and return the proceeds to Wendy and Sheila. Alexandrea states that these items were sent with her while she worked as an Intern at the AHS during the summer of 2023. Alexandra stated she felt more comfortable with the items being returned to the AHS to be looked into further, that no items were sold by her, and all items she received are being returned. Alex gave the box of items to Curator Destiny Case.
* Jay suggested looking into possibility that eaves need repair and excess water may be causing cracks in porch. Building and Grounds Committee will investigate this.

**Adjourned: 12:27pm**

**Next Meeting** will be Saturday April 6, 2024 at Town Office Building / Afton Historians Office at 10 am.

Respectfully submitted by Tracy DeMatteo, Secretary.